



INTEGRATED MANAGEMENT SYSTEM

Document No.:
BPDB-IMS-CL-005
Revision No.: 00
Effective date: 01-11-2021
Page 1 of 2

CHECKLIST FOR HOT WORK

Checklist for Hot Work

Before initiating hot work, can this job be avoided? Is there a safer way?

Important: This checklist must be used along with the Procedure for Hot Work (BPDB-GEN-PR-008) and Permit to Work Procedure (BPDB-GEN-PR-005)

This Hot Work permit is required for any temporary operation involving open flames or producing heat and/or sparks. This includes, but is not limited to: Brazing, Grinding, Soldering, Thawing Pipe, Torch Applied Roofing and Welding.

Instructions:

1. Verify precautions listed below or do not proceed with work.
2. Complete this permit and issue to person(s) performing the work.
3. Retain this copy in the project file.

Permit #:	Date:	Shift:	Work Order #:
Location of Work:			
Equipment Number:			
Purpose of work:			
Name of person(s) doing the work:			
Name of fire watch person:			

I verify the above location has been examined, the precautions checked on the Precautions Checklist below to minimize the chance of fire.

Supervisor's Name: _____ Signature: _____

Duration (Hrs): _____ Start Time: _____ Stop Time: _____

Hot Work Permits may not be authorized for more than one shift!

Items	Yes	No	N/A
Are water hoses or fire extinguishers available and in good repair?			
Is hot work equipment in good repair?			
Have flammable liquids, dust, lint and oily deposits within 35 ft. been removed?			
Have explosive atmosphere been eliminated? Test results:			
Has the work surface area been cleaned of grease, paint, etc.?			
Have combustible floors been wet down, covered with damp sand or covered with fire resistant sheets?			
Have surface areas below work area been protected?			
Have access ways below work area been barricaded?			
Are UV shields in place?			
Has enclosed equipment been cleansed of all combustibles?			
Have all containers been purged of flammable liquids and vapors?			
Will fire watch be provided during and for 60 minutes after work, including coffee and/or lunch breaks?			
Has fire watch been provided with suitable fire extinguishing devices?			
Has the fire watch person been trained in use of fire extinguishing devices and in sounding alarm(s) or other emergency communications?			

Prepared By

Reviewed By

Approved By



INTEGRATED MANAGEMENT SYSTEM

Document No.:
BPDB-IMS-CL-005

Revision No.: 00

Effective date: 01-11-2021

CHECKLIST FOR HOT WORK

Page 2 of 2

Has additional fire watch been assigned to adjoining areas, above and below?			
Hot work area will be monitored for 4 hours after completion of work?			
Other:			
Other:			

Prepared By

Reviewed By

Approved By