



INTEGRATED MANAGEMENT SYSTEM

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REQUISITION OF STORES

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BANGLADESH POWER DEVELOPMENT BOARD

REQUISITION OF STORES

Requisition No.

Name of the Officer Date

Name of Receiver Reference No.....

Ledger Folio No.

Sl. No.	Description of Stores	Part No./Size	Quantity		Coat		Reason for use of Store
			Required	Received	Unit Cost	Total Price	

Name of Issued Person Date

Certified that the above materials received correctly

Signature of Concerned Officer

Signature

Designation

Designation (Full Name)

Approved

Gate Pass No Date

Designation

Prepared By		Approved By	
Reviewed By			