



INTEGRATED MANAGEMENT SYSTEM

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INDENT FROM OF STORES - 1

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BANGLADESH POWER DEVELOPMENT BOARD

INDENT FROM OF STORES

Indentor..... Req. No..... Date Indent No Date

Consignee (Designation & Address).....

Stores Required by Month..... Year.....

R/y/Steamer Station.....

Serial No	Part No./size	Nomenclature of Items and their	A/U	Half Yearly Consumption	Stock	Quantity			Estimated Unit Cost (if known)	Detailed Head Of Account
						Required	Ordered	Approved		
1	2	3	4	5	6	7	8	9	10	11

Certified that the expenditure involved has the sanction of competent Authority and that funds are available in the sanctioned budget for 20.....

Signature of Indentor

Date.....

Address.....Pone No.....

Countersigned.....

(Approving Authority)

Address.....Pone No.....

(The Indentor must read the instructions overleaf before he-fills this form)

Prepared By		Approved By	
Reviewed By			